



ZONING ADMINISTRATOR AGENDA

DATE: Thursday, January 22, 2026
TIME: 4:00 PM
PLACE: ZOOM TELECONFERENCE

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted via Zoom Teleconference. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. If attending via Zoom, please join us by choosing any of the following options:

1. **Via Mobile Phone** or Desktop, using the Zoom App direct link:
<https://cityofmartinez-org.zoom.us/j/96146860328>
2. **Via Web Browser**, from <https://zoom.us/join>
 - a. Webinar ID: **961 4686 0328**
 - b. Passcode: **094687**
3. **Via Phone** by calling **(669) 900-6833** and enter the meeting details provided above.

ADA ACCOMODATIONS

If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

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CIVILITY STATEMENT - As your appointed Governing Body, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made will be for the benefit of the Martinez community and not for personal gain.

PUBLIC COMMENT - FOR ITEMS NOT ON THE AGENDA – Non-agenda public comment is limited to matters which are within the subject matter jurisdiction of the Zoning Administrator, and which are not action items listed elsewhere on the agenda.

PUBLIC HEARING ITEMS

1. Conduct a public hearing and adopt Resolution No. 26-01, approving a request from Calcraft Corporation for a Sign Design Review application to reface a 43.22 square foot freestanding sign, installation and replacement of existing illuminated canopy LED bands, and other minor signage changes associated with the existing Shell station, located at 3630 Alhambra Avenue in the Neighborhood Commercial (“NC”) zoning district (the “subject site”), Assessor’s Parcel No. 370-082-021-4, subject to conditions of approval.
[Staff Report - 3630 Alhambra Avenue](#)
[Attachment A - Draft Zoning Administrator Resolution No. 26-01](#)
2. Conduct a public hearing and adopt Resolution No. 26-02 approving a request for a Variance to reduce the required side yard setback from five feet to one foot and eight inches and the required rear yard setback from five feet to one foot and five inches to allow for the demolition and reconstruction of an existing non-conforming 282-square-foot accessory structure, located at 309 Warren Street in the Residential 3.5 (“R-3.5”) zoning district, Assessor’s Parcel Number 372-301-010-8, subject to conditions of approval.
[Staff Report - 309 Warren Street](#)
[Attachment A - Draft Zoning Administrator Resolution No 26-02](#)
3. Conduct a public hearing and adopt Resolution No. 26-03 approving a request for: 1) retroactive Design Review and 2) a retroactive Variance to reduce the required side yard setback to zero feet to allow for the expansion/remodel of an existing non-conforming deck, located at 3301 Estudillo Street in the Residential 6.0 (“R-6.0”) zoning district, Assessor’s Parcel Number 376-172-029-5, subject to conditions of approval.
[Staff Report - 3301 Estudillo Street](#)
[Attachment A - Draft Zoning Administrator Resolution No 26-03](#)

ADJOURNMENT

On January 14, 2026, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

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